



STATE OF ALASKA  
DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES  
**OJT MONTHLY SUMMARY OF JOURNEY AND APPRENTICE HOURS**

Complete this form monthly and submit to the Engineer and to Alaska Department of Labor and Workforce Development by the 15<sup>th</sup> of the month following the reporting period. Include all journey and apprentice hours worked on the project during pay periods that ended during the reporting period, including those worked by employees of the prime contractor and subcontractors. Applicable USDOL Standard Occupational Classification Systems job titles to be reported on are:

Boilermakers	Bricklayers	Carpenters	Cement Masons
Culinary Workers	Electricians	Equipment Operators	Elevator Constructors & Mechanics
Insulation Workers	Ironworkers	Laborers	Mechanics
Millwrights	Painters	Piledriving Occupations	Plumbers and Pipefitters
Roofers	Sheet Metal Workers	Surveyors	Sprinkler Fitters
Truck Drivers	Tug Boat Workers	Welders	

REPORTING MONTH AND YEAR:	FINAL REPORT (YES/NO):	CONTRACT AMOUNT:
PROJECT NAME:	PROJECT NUMBER:	
PRIME CONTRACTOR NAME:		
PHONE:	EMAIL:	
ADDRESS:		

APPRENTICE HOURS WORKED THIS PERIOD	APPRENTICE HOURS WORKED TO DATE	JOURNEY HOURS WORKED THIS PERIOD	JOURNEY HOURS WORKED TO DATE	TOTAL HOURS TO DATE (JOURNEY AND APPRENTICE)	APPRENTICE % OF TOTAL HOURS TO DATE

The undersigned affirms on behalf of the prime contractor that the information they are providing to the Alaska Department of Transportation and Public Facilities is accurate and complete to the best of their knowledge.

7. NAME & TITLE OF PERSON PREPARING REPORT:	SIGNATURE:	DATE:
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